

**Arizona Region of USA Volleyball  
Executive Board Approved Minutes  
March 6, 2005**

**Call to Order:** 10:20 am

**Present:** Harold Cranswick - Commissioner, Doug Kiefer - Sec/Treasurer, Peter Meyer – Official's Division Chair, Justin Blake – Adult Division Coordinator, Jonathan Norris – Jr Division Coordinator. Guests: Eric Hodgson – Marketing/PR Director, Becky Hudson – Office Manager.

**Reading of the Minutes of January 23, 2005** waived. Motion to adopt minutes as written – Justin Blake, Doug Kiefer. Motion Passes

**Officers' Reports**

**Commissioner** – Harold Cranswick

**a. Information/News**

**Facilities Update**

Salvation Army facility appears to be moving forward with plans to build another facility.

**USA Volleyball Nationals in 2005**

Nationals in 2005 will be held in Denver. If you are attending the meetings, please make sure you make your reservations early.

**USA Volleyball Nationals in 2006**

Nationals in 2006 will be held in New Orleans

Harold has been chosen by Jon Lee, ROD VP, to be an Assistant VP behind Hank Van Arsdale. He is also being asked to run as a ROD Rep on the USA Volleyball Board of Directors.

**b. Marketing/PR Update** – Eric Hodgson

Newsletter nearly completed. Will be sent to the printer on Tuesday, March 8<sup>th</sup> and mailed out by Saturday, March 12<sup>th</sup>.

Eric met with Steve Cecil, Web Master, this past week. He has created a new banner with Arizona athletes on it and improved the navigation system of our site. He will begin turning the pages over this week with a launch date in mid-March – after March 19<sup>th</sup>.

Steve Cecil has recommended a photo release form for anyone in any picture that we put on the website. There is a waiver on the USA Volleyball membership form but it does not specifically reference the Regions. We are in the process of securing several release forms prior to the launch of the web site.

c. **Office Update** – Becky Hudson

**Election Update**

The Junior Board nomination forms will go out this week with the new breakdown of zones for the clubs.

**Registration** is almost complete. We will be able to download the membership data this week for the mailing of the newsletter.

**Tournament Issues** have been taken care in the last Junior Board meeting on March 2<sup>nd</sup>. They have decided to wait until after the last tournament to split the teams into AA and A.

**Secretary/Treasurer** – Doug Kiefer

a. **Treasurer's Report** – February 2005

Income:	\$151,873.51
Expenses:	\$87,106.64

Reconciled Checking Balance  
Reconciled MMA Balance

b. **Sponsor Update**

Most of sponsor product is in – volleyballs, shirts, etc.

**Official's Division Coordinator** – Peter Meyer

a. **Information/News**

Reorganization of Official's Division is in process.

Day to day staffing of the tournaments is good. There will need to be some change in the way the officials are assigned – needs to be a more efficient process. There are not quite enough officials this year – Peter is working every weekend. There is no let up in the size of the tournaments each week to have a break.

There are 35 kids in the Junior Ref Program this year. There are only a few of the junior referees that graduated last year working in the Region this year. We do have a few working in other Regions where they are going to college. We need to have a higher rate of recidivism in the coming years.

**Adult Division Coordinator** – Justin Blake

a. **Information/News**

There are a lot of teams this year – more women's teams than men's. Question was raised wondering if the number of teams this year is related to the information that was

put in the newsletter last fall about how to put in a team. Data is not there to answer the question.

Justin commends the office for their help with the adult tournaments and issues.

**b. Concerns/Problems/Issues**

Need to develop a method on the web site for players looking for teams to post their information to be picked up by existing teams or be able to form their own team from those looking for a team. Eric says that he will talk to Steve Cecil about this request.

**Junior Division Coordinator – Jonathan Norris**

**a. Information News**

Junior Board met on March 2<sup>nd</sup>.

They adopted the Region Championship format. They will wait until the end of the power tournaments to split the teams into AA and A divisions. This was done to alleviate problems with the current divisions when pulling out the AA Division. The numbers did not work.

The AA Division will be teams in the 1-36 positions after the last tournament. The A Division will be for teams in the 37<sup>th</sup> position to the last team in the division. The format will be 3 team pools followed by 6 team brackets for the AA Division. The format will be 3 team pools followed by an appropriate bracket depending on the number of pools for the A Division.

The Junior Board broke down the clubs into zones for the Election Process. The teams are broken down into geographic zones based on main practice sites. There are two positions that will remain on the Junior Board. The other positions are all up for election. The letter and nomination forms are going out this week.

We received two nominations for Service Awards. The deadline has passed so they will not be submitted.

National Club Qualifier format was established for this and future years. We will need to adjust the fees for the National Club Qualifier because the format as established will cost more than the \$100 per team. For 2 teams the format is head to head. For three teams the format is a 3 team pool followed by a single elimination bracket. For four to ten teams the format is a double elimination tournament. For eleven plus teams the format will be a double elimination tournament that may be held over two days. The By-Law revisions were tabled because most of the board members could not open the attachment in the form that it was sent. Harold will resend the By-Laws to the board members in a different format.

AVP Update was given by Eric Hodgson. Jeff David left the AVP organization. There are new personnel at the AVP that seem more interested in money than taking the game to the people. Eric does not know if the Junior Beach program will associate with the

AVPNext program this year. The cost is increasing and the association does not really give us anything for it. We could register our players under the USAV Beach membership – if not already registered as a member – and receive the same benefits. There will also be no free entry for junior members into the AVP tournament this year in Tempe. The AVP is also not giving a booth to the Regions this year when the tournament comes to their town.

The Coaching Education program is being revamped by Eric Hodgson and Shayne Lehman. This is to provide those needing to refresh their IMPACT local alternatives to sitting through another IMPACT clinic.

The Junior Board recommends that the Executive Board endorse the High Performance Director's request to put on coaches clinics as a fundraiser for the HP Program.

### **Committee Reports**

**Incident Review Committee** – no report.

There are indications that forms will be coming into the Region Office that may cause the creation of a new Incident Review Committee.

**Budget Committee** – no report

Harold is asking all Division Coordinators to begin putting together a new budget for the 2006 year that can be reviewed at the retreat. Doug Kiefer will put the actual revenues/expenses into the current budget to give the Coordinators an idea of actual spending to help them prepare their budget. He will try to produce one of these each board meeting for the Coordinators.

### **Old Business**

- a. Constitution Revisions**
- b. By-Laws Revisions**
- c. Best Practices Manual**
- d. Incident Review Policy – Due Process Clause**

Harold distributed existing copies of the Constitution, By-Laws, Best Practices Manual (new) and the Incident Review Policy. He is asking all board members to go through the documents and indicate recommended revisions as they affect their Division or the Region as a whole for the next meeting. These are all documents that need revising or implementation with the new structure of the Board.

- e. Ad Hoc Stipend & Pay Committee** – Peter Meyer

Now that a budget has been adopted for the current season, there is a need to create an Ad Hoc Committee to study and revise the stipend and pay scales used by the Region. Any recommendations of this committee would be discussed with respect to the next budget.

Harold and Peter will meet the week of March 7th to review the stipends and pay scales used in the Region. Peter will be in town for the Sonoran Desert Classic.

**f. Plaques**

Doug has the past Boards on the computer. He will get some estimates for a plaque to commemorate the Ex and Jr Boards of the Arizona Region.

**g. Certification of junior and adult players as referees and scorekeepers.**

Doug is doing some research to the policy concerning screening. Tabled to Retreat.

**New Business**

**a. Long Range Planning**

Discussion about indoor facility opportunities:

- i. American Sports Centers – We have received a letter of interest in establishing a business relationship with the managing partners of the American Sports Centers – in Anaheim. They are interested in expanding to the Phoenix area.
- ii. Salvation Army Facility – A town hall meeting was held in November on expanding their facilities in Phoenix. They are moving forward with the plans to build a new gym. They have verbally asked us to be a tenant in their facility.
- iii. Home Courts – Have heard rumors that Home Courts is in the process of securing a piece of land to build a gym from the ground up. Doug has emailed Rob Recio requesting information. There has been no reply.
- iv. Others – there is a church in Mesa that has sent an email interested in allowing the use of their gym for leagues. No contact has been made with them to date. Linda Rodl has expressed interest in building a second facility.

It is requested that a couple of Board members meet with these prospective facilities. Harold, Doug and Justin have indicated interest in being a part of the meetings.

Our goals for the facility need to be established before committing to any facility. After the last relationship with Home Courts it is advised to proceed with caution. There is no need to rush into any agreement before the factors involved are known to all.

**b. Web Page Oversight Committee**

We need a process established for requested items to be put on the web site. There are many requests but not all should be honored.

**Motion** to put the oversight of the web site content under the responsibilities of the Marketing/PR Director with the title of Web Site Editor. Doug Kiefer, Justin Blake. Motion passes.

**c. Office Equipment/LAN Maintenance**

We currently are in need of a person to maintain our office equipment and LAN. It was formerly done by Jerry Moews when he worked for the Region. Mike Mioduski and Steve Cecil will be contacted for their input on contracts and maintenance agreements to take care of our systems.

**d. Newsletter/Online Newsletter**

Currently there is no budget item for a hard copy newsletter to be mailed to each member. The recommendation is to put out a hard copy about two times a year so that the information gets to all members. An online newsletter will not reach everyone. Twice a year we can get forms and information out to the most people. An online newsletter can be monthly updates with current information. We can also offer our members the ability to receive it via email through the web site.

**Motion** to approve expenditures of no more than \$3000 for the Spring 2005 newsletter to be mailed out to our membership. Doug Kiefer, Justin Blake. Motion passes.

**e. Official's Division Advisory Board** – sent to the Official's Division for further development.

**f. HP Director to Produce Coaches Clinics as a Fundraiser**

The HP Director has requested the approval of the Executive Board to produce coach's clinics as a fundraiser for the HP Program. The HP Head Coach would like to take the team to Prescott and train for a week – putting the girls up in the dorms and eat on campus. This will cost approximately \$500 more per person than anticipated.

The Junior College coaches and the Arizona University coaches could be tapped as cadre for the clinics. These coaches could expose their programs to our Region coaches as well as train them in the systems they are using increasing their base knowledge of coaching techniques. These could also be used as clinics in lieu of refreshing IMPACT.

Because no money is being requested to run these clinics, the Executive Board does not need to vote on this. No approval is needed to proceed. This is a point of information for the Executive Board to know what is going on in the Region.

Another point of information from Doug Kiefer – Peter Vint has expressed interest in the Coaches Education Director position. This position comes under the Junior Board.

**Announcements:**

Matt Bender was named the Player of the Week in the Mountain West Division while playing for Hawaii.

Mike Brunig and Eric Vincent were noted in Volleyball Magazine as members of the Deaf Team.

Tyler Hildebrand is pictured on the cover and featured in an article in the March 2005 Volleyball Magazine.

**Next Meeting:** Tuesday, April 19<sup>th</sup>, 6:30 pm in the Region Office

**Meeting Adjourned:** 11:55 am

Minutes were recorded by Becky Hudson

**Action Items as a result of this meeting:**

- Those attending Nationals meetings are encouraged to secure their hotel accommodations early
- Newsletter to be sent to printer on Tuesday, mailed out by Saturday next week.
- New web site to launch in the next few weeks – after March 19<sup>th</sup>
- Photo Release forms to be secured for anyone appearing in a photo on our web site
- Junior Board nomination forms to be sent out this week
- Reorganization of Officials Division to continue
- Method of posting adults looking for a team on the web site to be discussed with Steve Cecil for development
- National Club Qualifier format to be published in the Handbook and on web site
- National Club Qualifier fees to be reviewed at the retreat
- Coaching Education Program to be revamped by Eric Hodgson and Shayne Lehman
- All Division Coordinators to begin preparing their budget for the 2006 season and bring to retreat for review
- Doug Kiefer to plug actual expenses and revenues into the budget and provide a current copy to the Division Coordinators at each Board meeting
- All Board members to review the Constitution, By-Laws, Best Practices Manual and Incident Review Policy documents distributed and bring revision suggestions to the next meeting for review and adoption.
- Harold and Peter to meet the week of March 7<sup>th</sup> to review stipend and pay scales used in the Region
- Doug Kiefer to get estimates on plaques to commemorate the past Boards of the Region.
- Doug Kiefer to research the past Boards for the plaque
- Harold, Doug and Justin to meet with prospective facility owners about our involvement with their facility.
- Goals for our use of a facility to be established in order to negotiate with prospective facility business partnerships
- Web Site Editor to be added to Marketing/PR Director position list of responsibilities
- Mike Mioduski and Steve Cecil to be contacted about someone to maintain our computer equipment and LAN. Maintenance Agreements to be researched for our equipment.
- HP Director to produce coaches clinics as fundraiser for HP Program
- Junior Board encouraged to find an Education Director