

**Arizona Region of USA Volleyball  
Executive Board Minutes  
January 23, 2005**

**Call to Order:** 10:12 am

**Present:** Harold Cranswick - Commissioner, Peter Meyer – Official’s Division Coord, Justin Blake – Adult Division Coord., Jonathan Norris – Jr Division Coordinator (via phone), Becky Hudson – guest.

**Reading of the Minutes** of December 2, 2004 did not occur.

**Officer’s Reports**

**Commissioner** – Harold Cranswick

**a. Information/News**

Becky Howard – members are asked to send stories about their interaction with Becky Howard to compile a “farewell notebook” for her as she leaves her interim position as CEO.

**b. Newsletter Update**

Another newsletter is in the works. It should be ready to go in when the new website debuts in early March.

**c. Region Office Information** – Becky

The Background Screens are slowing down the registration process. Karen must enter the background screening date cleared and the IMPACT certification date for each coach. These are new required fields and the club directors don’t have this field on their screen. Each of these dates has to be researched from our files before entering them into the system.

The Junior Girls and adults have all had one tournament. Things are going well so far.

**Secretary/Treasurer** – No Report

**Official’s Division Coordinator** – Peter Meyer

a. Background screening has slowed down the availability of the officials to work tournaments.

b. Jr Officials Program has taken off. Training sessions were held at the 12’s & 14’s tournament on Jan 22<sup>nd</sup>. The sessions went well.

### **Adult Division Coordinator – Justin Blake**

- a. Gym Report for Tucson High School. First men's tournament was held there. There are windows in the gym that make it impossible to see on one side of the court when the light is coming in. It is dangerous with the men hitting the ball so hard and the defenders unable to see the ball coming at them.

Jonathan Norris reports that the school contacted him about scratches on the floor (which were actually from the men's tournament – the chairs for the ref tables were over the basketball court area and scratched the floor). Jonathan had to locate another court for the Cactus Classic because of the condition of the floor. He believes that it was settled at the school level because the damage was caused by the chairs from the facility – not chairs brought into the facility by our members.

Adult site hosts are encouraged to take extra care when setting up the facility for the tournaments.

### **Junior Division Coordinator – Jonathan Norris**

- a. Tournaments have run well so far. Seeding seems to be correct.
- b. Cactus Classic ran smooth. There are two incident reports that will be coming. The Cactus Classic actually received some press after 11 years of the event. Jonathan is concerned that there is nothing on our website about the Cactus Classic, the Fiesta Classic and the CCJ Boys 18-1 teams winning the Southern Cal Invitational 18-Open division capturing the bid to Jr Nationals in the 18's.
- c. HP & Beach  
Eric Hodgson and Katy Meyer have just returned from Colorado Springs where they attended the High Performance and Beach High Performance Training Sessions.

Katy reports that there were great speakers and sessions but that there is no clear direction which way to train the HP teams. Three different session leaders gave three different methods of training. No clear direction will come until National Team coaches are hired for both the Men's and the Women's teams. She says that it is good that the Region supports this program and we are unique in the way we support it.

The High Performance Championships is going to be put on as a separate tournament – different from all the other club tournaments. It will be held in Austin, TX from July 19-25.

- d. The Junior Board has been charged with discussing reduced membership rates for developmental teams at their next meeting.

## **Committee Reports**

**Incident Review Committee** – still waiting for one written report from last year. A new committee(s) will be formed for the current season.

## **Old Business**

### **a. Personnel Decisions**

Harold Cranswick, Jonathan Norris and Becky Hudson comprised a hiring committee for two positions. There were three applicants each for the Website Manager and for the Marketing Director.

Steve Cecil has been hired for the position of Website Manager. He will be working on a new web site to be used as early as the end of March. Additionally, he will find a new server for the web site and work with the Office to make sure that everyone knows how to maintain their particular pages on the new site.

Eric Hodgson has agreed to accept the position of Marketing Director. Eric has already started several projects. In particular, he has another newsletter planned for the new web site.

### **b. Fees for College and/or Military teams** – tabled to the Retreat

### **c. Ad Hoc Stipend & Pay Committee**

Now that a budget has been adopted for the current season, there is a need to create an Ad Hoc Committee to study and revise the stipend and pay scales used by the Region. Any recommendations of this committee would be discussed with respect to the new budget.

Peter Meyer has chaired this committee in the past. Harold would like this committee to reconvene – in particular regarding office staff pay.

### **d. By-law Revisions**

Because of the reorganization of the Arizona Region, the By-laws need to be revised to reflect the changes for at least the following:

- i. Commissioner Division
- ii. Secretary/Treasurer Division
- iii. Official's Division
- iv. Adult Division
- v. Junior Division
- vi. Committees
- vii. Wages and Stipends
- viii. Advisory Board

Within each Division, the By-laws should list (a) the addition of each of the paid positions within each Division, (b) each position's respective duties and responsibilities and (c) an explanation of how the person is hired or appointed. Possible changes should be reviewed prior to the next meeting. Any additions, deletions and/or revisions can be made at the next meeting or any time prior to the meeting.

Harold has produced a Best Practices Manual. Each Division Coordinator should review this manual with respect to their division. This manual will be put in place so that when personnel changes, the policies and procedures of each order of business will go forward without having to rely on memory of how it has been done in the past.

**e. Plaques**

It is the intent of the Board to preserve the historical background of the Region. One way to do that is with plaques acknowledging the members of the Junior and Executive Boards. Cory Morishita and Shayne Lehman will be contacted regarding the members of the Junior Boards.

**f. Advisory Board – tabled to the Retreat**

**g. Board Meeting Dates**

It is possible to establish regular meeting dates for the entire year so that everyone can plan for those dates? Past meeting dates

2002	2003	2004
Jan 6	Jan 5	
Jan 27	Feb 2	Feb 8
Feb 24	Feb 23	
Mar 3		Mar 7
May 8		May 12
Aug 18	Aug 24	Aug 22
Sep 15 (GA)	Sep 14	Sep 19 (GA)
Sep 29	Sep 21 (GA)	Nov 3
Nov 3	Oct 26	Dec 2

Each Board member is charged with reviewing these dates to see if a minimum of 4 dates can be established for board meetings with additional dates added as needed.

**h. Review/Revision of IRC**

The old version of the Due Process Clause is being distributed in order to give the Board members a chance to offer input. A revised version will be presented at the next meeting. Anyone wishing to offer input on possible changes should contact the Commissioner.

**i. Certification of junior and adult players as referees and scorekeepers – tabled**

**j. Constitution Change**

Motion: Move to change Article VII Section 2 Part C. to entitle the Commissioner a regular voting position on the Executive Board rather than voting only in case there is a tie (as is currently the case).

The By-laws require a 10 day waiting period from the date of the motion to change the Constitution to the vote on that change. This vote will take place at the next meeting.

**k. Reduced rate for developmental teams** – tabled for recommendation from Jr Board

**New Business**

**a. Reimbursement Request**

The Coordinator of the Official's Division has requested to be reimbursed for business expenses for the last 6 months. Since this was not requested in the budget for this year, it is necessary to have the Board consider it and approve any expenditure of additional funds.

Motion to reimburse Peter Meyer for expenses incurred in the last six months in the amount of \$999.07 for phone and internet access in operating the Official's Division and mileage to attend the Board meetings. Justin Blake, Jonathan Norris. Motion Passes, 1 abstention.

**c. Election Update**

The entire Executive Board and several members of the Junior Board are up for election at the end of this year.

The nomination procedure, closing dates and election process will be discussed and finalized at the next meeting.

**Announcements**

Club Cactus Boys 18-1 team won the Southern Cal Invitational capturing a bid to Jr Nationals in the 18-Open Division.

**Next Meeting:** Sunday, March 6, 2005 at 4 pm. The Jr Board is scheduling a meeting on March 6 at 1 pm.

**Meeting adjourned:** 11:30 am

Minutes recorded by Becky Hudson

### **Review of Decisions/Duties/Responsibilities as a result of this meeting:**

- Adult site hosts and teams urged to take care of the facilities when setting up and playing in tournaments. Extra care should be shown in regards to the floor and equipment at each facility.
- Reports of Fiesta Classic, Cactus Classic and the CCJ Boys 18-1 team capturing the SCVA Invitational should be posted on the web site.
- Junior Board should add to their agenda discussion of reduced membership fees for developmental teams.
- Fees for College/Military Teams to be placed on Retreat Agenda
- Ad Hoc Stipend/Pay Committee to be reconvened
- Division Coordinators to review their respective part of the Best Practices Manual and the duties of positions under their Divisions and submit suggestions to Harold
- Historical data to be collected on the members of the Ex and Jr Boards of the Arizona Region
- Advisory Board discussion to be put on the Retreat Agenda
- Board members to review calendar to establish a minimum of 4 set meeting dates.
- Board members to prepare to vote at the next meeting on the By-law change allowing the Commissioner a regular vote rather than only to break a tie.
- Peter Meyer's expenses to be reimbursed
- The names of the Jr Board members up for election to be sent to Harold