

**Arizona Region
Executive Board Meeting
February 22, 2017
Minutes**

1. **Call to Order:** The meeting was called to order at 1:46 pm

2. **Roll Call:**

Commissioner -	Harold Cranswick
Secretary/Treasurer -	Becky Hudson
Officials Division Coordinator -	JR Salima
Adult Division Coordinator -	Ron Pelham
Junior Division Coordinator - Absent	Charlotte Pottle

SafeSport Director & Representing Jr Division Cindy Kirk

3. **Approval of the Agenda**

Motion: Move to approve the agenda as presented.
(Pelham/Salima) MC

4. **Approval of the Minutes**

Motion: Move to approve the Minutes of January 18, 2017 as written.
(Salima/Pelham) MC

5. **Old Business:**

a. **Division Manuals – Becky Hudson**

Each Division Coordinator and Director should be putting together an Operations Manual for his/her respective divisions/departments. This can go along with the Division Coordinator description of duties that we are going over.

Due Dates:

Nov 1, 2016 - Timeline for each department and division

Jan 1, 2017 - Job description for each Region position

May 1, 2017 - Task Sheet for each of the jobs for each Region position

There are still some timelines and job descriptions that are not completed. Cindy will reach out to those positions that are missing.

b. **Constitution and By-Laws Amendments – Harold Cranswick**

Separation of the Secretary/Treasurer position into two separate positions with only the Secretary position to remain on the Board.

HandsOn Greater Phoenix – it is not a good idea to have an employee on the

Board. Their document spells out the Treasurer and Secretary positions as they see it.

Arizona Non-Profit – will go over Harold's questions and put him in touch with another organization.

Treasurer reconciles what the operations have been doing on a monthly basis. The position does not work on a day to day basis.

Board Source – did not respond

Harold will follow up with the organizations and bring a proposal to the next meeting.

c. **Arizona Region Audit** – Harold Cranswick

Three different auditors have been contacted. All 3 specialize in non-profits. Eide Bailly LLP – Brenda Blunt responded with some questions to answer for a more complete response.

3 different levels – oversight, compilation and review and audit. Audit is the most extensive and expensive.

A second message is coming from another organization.

d. **Arizona Region Golf Tournament** – Harold Cranswick

The tournament will take place on April 30th at the Ocotillo Golf Resort in Chandler. Harold is taking over the Tournament Director duties this year and working closely with Mellissa Reilly.

Ocotillo Golf Resort was willing to charge us \$14 less than previous site. We are now getting more participants than have kids playing. We need to get representation of our HP Program at our event to help answer the question as to what this fundraiser is for.

At the time of the event we don't have any current HP teams. Ron will have some of our former HP players and coaches at the event. He will also put together a small flyer explaining what the event supports. Poster boards with the team info on it explaining what they do and what success we have had in the past will be displayed.

Harold will be working with Ron to connect with players. Harold will contact Ocotillo to see if we can add foursomes the day of the event or if all need to be pre-registered to play.

e. **Club Seal** – JR Salima

The awarding of a seal to individual clubs is designed to provide players, parents, and the public with information regarding various aspects of the club

including their dealings with the Region. The Club Seal program has been used effectively in the Florida Region for many years. The Junior Committee will discuss the idea and provide feedback before the Board takes action.

JR spoke to Michelle Moriarity of the Florida Region. Once they get through the season crush she will sit down and discuss the program – compliance violations, criteria for each seal, etc. She told JR that since the inception of the program it has helped people with some resource when they are looking for clubs.

JR has reached out to Charlotte about the feasibility of this program. JR will get the full presentation on the program and present it at the Jr Forum in the spring.

This program is still in the investigatory phase. No vote has been taken on this to date.

Arizona Region Compliance Seal – develop.

- f. **Arizona Region Budget for 2016-2017** – Harold Cranswick
The budget will be focused on for the next meeting.

- g. **Restructure of the Junior Division – Charlotte Pottle**
Junior Committee restructure discussion
Seeding Committee re-structure and make up discussion.

Seeding Committee restructure – recommend a coach and a director from specific category of club size be included in the make-up. Cindy Kirk will send some examples to the Board members as to make up of the AIA seeding committee.

- h. **Arizona Region Office Employee Handbook**
Becky will update and submit it while in Los Angeles.

6. **New Business**

- a. **Men's Club Volleyball Proposal**
Eric met with the new Athletic Director at Scottsdale CC. He was informed that 5 schools are considering a Men's Volleyball Club Season. Mesa CC, Pima College, Phoenix College, Glendale CC and Scottsdale CC are the interested schools. Eric and Harold met with the Athletic Director at Mesa CC regarding this. Some of the ADs had met with the Chancellor and they are on board with the idea. Eric and Harold will be at the meeting of the 5 schools in early March. There is a pent up demand for boys to move on to the next level of play at the community college level. The cost for the program is low. Community Colleges are looking at it from a cost based initiative – it can be a draw to bring in more students. The schools don't realize the number of boys

participating and that want to move on to the next level. The details of the program are not there just yet. As we had with HS sand volleyball – there are qualified officials already available.

Ron Pelham noted that the NCVF is through USAV already. Sante Perilli is the president of the NCVF. They would love for the community colleges to come along with GCU, AZ Christian and Benedictine to form a nice league here.

In the short term we could also build a division in the Men's division for play. The schools should look to the collegiate programs first. Ron Pelham is interested in helping with this endeavor as needed.

Uniforms would be the biggest expense. The schools would use their gyms for the facilities. Referees would be the next expense along with volunteer linesmen.

No motion was brought forward on assistance. It was recommended to see what comes out of the meeting of the 5 schools before discussing money or personnel for assistance.

b. **Music at Junior Tournaments – JR Salima**

The music policy will be put in the Tournament related policies and posted on the website. JR will send the policy to the officials and Cindy will send to site directors.

c. **Jr Forum Date – March 19**

The Spring Girls Junior Forum will be held from 1 pm – 4 pm at Mesa CC. Harold Cranswick will secure the room to be used.

Info to send out with the Jr Forum info:

Call for agenda items and agenda prior.

Club Seal info

Jr Committee Restructure

Seeding Committee restructure

14 Open – is it worth it for the teams?

Also send out Call for nominations for Board elections to be held at Region Championships.

e. **Next meeting** will be held on Wednesday, March 22 at 1 pm.

7. **Officers' Reports**

Commissioner

a. **Information/News**

Diana Cole has been let go from USAV Education.
Bernie McLean has left the USAV HR position to join her husband in NY where he was transferred.

b. **Region Office Information – Becky Hudson**

Team Registration has completed the 1st round for all teams. No handwritten rosters will be allowed at any tournaments going forward.

c. **Region Outreach Director – Eric Hodgson**

- i. Yuma Jailbreak tournament is having a hard time getting off the ground.
- ii. Vulture Peak is full in the 14s & 16s Divisions, struggling in the 12s & 18s Divisions.

d. **SafeSport Director – Cindy Kirk**

- i. Cindy attended the USA Swimming SafeSport conference. It was very good and worth the money.
- ii. Going forward SafeSport will need to be renewed the year the member's background screen is due.
- iii. No direction as to who will be replacing Quintiya Miller. USAV wanted the position to be more hands on for the Regions.
- iv. The Club SafeSport contact should be at the General Assembly with the directors.

Secretary/Treasurer – Becky Hudson

a. **Treasurer's Report:** **Jan 2017**

Income: \$ 170,940.00

Expenses: \$ 57,759.58

Balance in checking account as of 01/31/17 = \$ 106,073.62

Balance in High Yield Savings Account as of 01/31/17 = \$ 685,860.73

Balance in Grant Development Fund as of 01/31/17 = \$ 12,046.75

Balance Wells Fargo CD 01/31/17 = \$ 40,038.50

b. Marketing/PR Update – Eric Hodgson

Newsletter - Hard Copy newsletter is at the printer now. The intent is to have it mailed out by March 1.

Officials Division Coordinator – JR Salima

We need to reach out to Sun Country for Region Championship officials now. JR will get with Earl Capps.

Adult Division Coordinator – Ron Pelham

- i. The Women's side has grown from last season; the Men's side has stayed the same number of teams. All the courts have been secured at Court One. The teams like it all under one roof but the court configuration for practice courts is not the greatest. We have used 8 and 9 courts at a time so far.
- ii. A Sitting court will be set up on Court 9 for the next tournament. Ron promised Bill Hamiter that he would set one up. Ron has brought Gigi Brenay in on this.
- iii. Harold has talked to the disabled students at the table at an ASU match. They are interested in Sitting volleyball.

Junior Division Coordinator – Charlotte Pottle

Dave and Larisa want to have the Seeding Committee debriefing meeting – the Board and seeding committee together. The proposal for the seeding committee restructure will be ready by the next Board meeting.

High Performance – Ron Pelham

- a. Arizona Sizzle – pay restructure will be given to the coaches
- b. Beach HP – Beach HP try-outs are zonal only now. Border zone tryouts in Houston, TX.
- c. Boys HP – The Boys Regional HP dates at the HP Championships are not changing as was initially thought.
- d. Girls HP – The Girls Future Select will finish a day early. The rest of the division play will remain the same.

- e. USAV HP - The USAV HP Championships will be held in Ft Lauderdale every other year because it is easier for the NORCECA teams to get there.

Heath Hoke and Lizzy Briones took over USAV HP for Denise Sheldon.

8. Committee Reports

- a. Ethics and Compliance Committee – No report
- b. Budget Committee – No report

9. Adjournment of the Meeting

Motion to adjourn the meeting (Kirk/Pelham) MC
The meeting was adjourned at 4:27 pm.

10. Review of Decisions/Duties/Responsibilities as a result of today's meeting

- Cindy Kirk will reach out to those board/staff members that have not completed timelines and job descriptions for the Region Operations Manual
- Harold Cranswick will follow up with Non-Profit organizations regarding the split of Treasurer and Secretary position:
- Becky Hudson will discuss Region Audit with identified auditor.
- Ron Pelham will reach out to former HP Players and Coaches to attend the Region Golf Tournament. Flyer and team boards to be developed for distribution and display at the event as well.
- JR Salima to follow up with Florida Region on the Club Seal program and present at the Spring Junior Forum.
- Cindy Kirk to create examples of the AIA seeding committee make-up and send to Board members for review.
- Becky Hudson to complete the revision of the Region Employee Handbook and send to PayChex.
- Policy Manual to be updated with the Music policy and sent to officials, site directors and club directors.
- Harold Cranswick to secure room for Jr Girls Spring Forum.
- Becky Hudson to send out Jr Girls Spring Forum info as well as call for agenda items and call for nominations for board position elections in the spring.
- Club SafeSport Contacts to be encouraged to attend the General Assembly in September.
- Hard Copy newsletter to be mailed out by March 1.
- Board to meet with the Seeding committee at the next meeting.